***CYANNA STOWE***

***#9 Chandy Lane, El Socorro***

***San Juan.***

***Telephone: 1(868)281-2920***

***Email****:* ***daviscyanna@gmail.com***

***Friday 09th February2018***

***Dear Sir/Madam***

***I was excited to hear about your job hiring. Your company has gained a reputation as an organization devoted to providing excellence and quality service to all its clients. As an employee who is passionate about excellence and service of the highest quality I am confident I would be a good fit for your company.***

***The skills and experience I have gained in a variety of work settings, combined with character qualities of dependability, reliability, and ethic of hard work make me a positive fit for your forum. A quick learner, I will adapt quickly to the requirements of the task. I am confident that I would contribute to the positive reputation that your company has already gained.***

***I look forward to an interview at your convenience.***

***Yours Respectfully,***

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**OBJECTIVE**

**I am a detailed oriented, multi-tasking individual. My ability to balance completing priorities and tight deadlines is definitive. As such, I yearn for the opportunity to engage my skills and abilities in making a significant contribution to the continued elevation of your organization as well as further personal development and empowerment that will come from serving you.**

**EDUCATION**

**Barataria North Secondary School (2011-2016)**

**Principles of Business –General Grade 3**

**Physical Education –General Grade 3**

**Visual Art –General Grade 3**

**I am currently pursuing Math’s, English, Social Studies and Office Administration. I will sit exams in January 2018.At Barataria North Secondary School, Awaiting results.**

**Barataria South Secondary School YTEPP Limited**

**WELDING Course: October 2017-present**

**WORK EXPERIENCE**

**Subway Restaurant, Curepe: July 2017-present. As a Sandwich Artiste**

**INTEREST**

**Football**

**Basketball**

**Art**

**SKILLS AND ABILITIES**

**Written communication skills**

**Interpersonal and team-building skills**

**Able to multi task and achieve desired results in a pressured environment**

**Customer Focus**

**REFERENCES**

**Past Teacher | Ms. Jeniffer Mufford| Barataria North Secondary School (354-1559)**

**PROBATION OFFICER II | Angela Graham| Ministry of National Security (689-8384)**